



# Clermont Metropolitan Housing Authority

65 South Market Street | Batavia, Ohio 45103  
513.732.6010 | Fax 513.732.6520  
www.clermontmha.org

## CLERMONT METROPOLITAN HOUSING AUTHORITY (CMHA) LANDLORD LEASE-UP INCENTIVE BONUS PROGRAM EFFECTIVE 4/1/2024 to 12/31/2024

**Did you know?** CMHA’s Housing Choice Voucher (HCV) Program pays local landlords nearly **\$590,000 a month** through Housing Assistance Payments (HAP), commonly referred to as subsidy. This subsidy provides housing for *up to* 993 HCV families located throughout Clermont County. To be successful in this endeavor, CMHA needs landlords *like you* who are willing to provide our families with quality housing.

**What is the HCV Program?** The HCV program is a federal program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Since housing subsidy is provided on behalf of the family, participants are free to choose any housing which meets the requirements of the program from the open market.

**What is a Housing Subsidy?** A housing subsidy is the portion paid monthly by CMHA directly to the landlord on behalf of a participating family. The subsidy is paid monthly via direct deposit.

**What is the Tenant Rent?** The tenant rent is the portion a family contributes toward their rent. The HCV program is an income-based program, which means that the tenant’s portion is based on their rent. A tenant is required to pay a minimum of 30% of their adjusted gross income but not to exceed 40% of their adjusted gross income to rent and utilities.

### Housing Subsidy + Tenant Rent = Contract Rent

**Why is the incentive being offered?** This bonus is to provide an inducement to landlords to participate in our program.

**How much is the incentive being offered?** The incentive is based on the chart below. The bedroom size of the unit or the family’s voucher (*whichever is lower*) will be used to determine the “bedroom size” below. This one time **“Lease-Up Incentive” bonus will be paid to landlords for eligible families who leased up after 4/1/2024 and prior to 12/31/2024.**

Bedroom Size	Incentive Amount
0	500
1	750
2	1000
3+	1250

**What if I still have questions?** You may call 513-732-6010 x. 222 or you may submit your questions to [amorlatt@clermontmha.org](mailto:amorlatt@clermontmha.org). We look forward to having you join us with providing such a valuable service to families in our community!



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## CLERMONT METROPOLITAN HOUSING AUTHORITY (CMHA) LANDLORD LEASE-UP INCENTIVE BONUS PROGRAM LANDLORD INCENTIVE APPLICATION FORM **EFFECTIVE 4/1/2024 to 12/31/2024**

To request the Landlord Lease-Up Incentive Bonus, please complete the following application and return it to our office with the signed HAP Contracts.

Landlord/Owner \_\_\_\_\_

Participating Family \_\_\_\_\_

Unit Address \_\_\_\_\_

Date Lease/HAP contract signed \_\_\_\_\_

I, \_\_\_\_\_, am requesting the Landlord Lease-Up Incentive Bonus Program as I have successfully entered a HAP contract with CMHA for the above participating family during the stipulated Incentive Period.

\_\_\_\_\_  
Signature of Landlord/Owner & Date

\_\_\_\_\_  
Phone

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**To be used by CMHA office only: Circle Appropriate Incentive Amount**

Bedroom Size	Incentive Amount
0	500
1	750
2	1000
3+	1250

The incentive is based on the chart above. The bedroom size of the unit or the family's Voucher (*whichever is lower*) will be used to determine the "bedroom size."

**Amount Approved for Landlord/Owner**

\_\_\_\_\_

**Housing Specialist Who Approved:**

\_\_\_\_\_

**Finance Specialist Approved:**

\_\_\_\_\_

**AF Funds Released:**

\_\_\_\_\_